



GOVERNMENT OF WEST BENGAL
Institute of Education for Women



HASTINGS HOUSE, CTE

20-B, JUDGES COURT ROAD • ALIPORE • KOLKATA - 700 027

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Memo No. 67A /19/IEW/G-15

Dated the
Date: 2nd May, 2019

NOTICE INVITING QUOTATION

Invited Sealed Quotations on company pad for on-line B. Ed admission for the session 2019-2021 are hereby invited through College Notice Board / College Website (www.iewhastings.org) and will be received by the Principal / Officer-in-Charge of Institute of Education for Women, 20B, Judges Court Road, Hastings House, Alipore, Kolkata – 200027 in the Tender Box kept in his office till the date and up-to the time specified herein. Quotations will be opened on 21st May, 2019 at 2.00 pm in presence of intending quotationers or their agents as may choose to attend.

1.	Name of Work	:	On-line B. Ed admission for the session 2019-2021.
2.	Name and Address of the Office	:	Institute of Education for Women, 20B, Judges Court Road, Hastings House, Alipore, Kolkata – 700027
3.	Quotation who are Eligible to submit Quotation	:	Reputed, Resourceful, Experienced & bona-fide registered Private/Govt. software company.
4.	Last Date & Time of Submitting Quotation Papers	:	15 th May, 2019
5.	Opening Quotations	:	At 2.00pm on 21 st May, 2019
6.	Documents to be submitted along with the application	:	1. Copy of License for carrying on business of software Service. 2. Copy of PAN Card. 3. Copy of Trade License. 4. Copy of Service Tax Registration. 5. Credentials.
7.	Quotation Papers	:	On Company Pad as per format given in Annexure-I

TERMS & CONDITIONS

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reasons thereof.
2. The Participating bidders are required to quote their rate both in figure and words.
3. The service charges must include all other incidental charges.
4. The period of contract will be for one year (i.e., **on and from 1st June, 2019 to 31st May, 2020**).
5. No condition / incomplete rate will be accepted under any circumstances.
6. The persons engaged for the duty will have to wear same uniform and identity card for identification Uniforms will have to be supplied by the quotationers for which no additional allowances or charges will be entertained.
7. The college authority shall not be responsible to supply rain coat / umbrella / Torch / Oil etc. if required, the same are to be supplied by the quotationer.
8. The agency will keep itself ready to take up the work within seven (7) days from the date of issue of work order or from any other special date as will be mentioned.
9. The agency will not be entitled to withdraw the agreement without serving a notice of withdrawal to the authority.
10. The undersigned reserves the right to terminate the agreement at any time without assigning any reason what so ever.
11. Bill in triplicate submitted after completion of admission process.



S. K. Ghosh 02.05.2019
Officer-in-Charge,
Institute of Education for Women,
Hastings House, Alipore, Kolkata – 27
Officer-in-Charge
Institute of Education for Women
Hastings House, Alipore, Kol-27

Ref No.....

Date :

Annexure – 1

QUOTATION FOR B. ED ON-LINE ADMISSION FOR THE SESSION 2019-2021

SI No.	Description of Work	Particulars	Cost
1	On-line admission	: B. Ed Online admission System and merit list generation for the Session 2019-2021 of the Institute of Education for Women, Hastings House, Alipore, Kolkata -27.	
2	High end server Rental	: High end Server Rental	
3	SMS Service	: SMS Service	
4	Banking/Payment gateway integration	: Banking/Payment gateway integration	
Total Cost including GST			

Name of Agency :

Mailing address :

Telephone No. (Office) :

Mobile No. :

Signature of the agency authority
with office seal